

HEFMA ANNUAL CONFERENCE - NMMU - 13 to 17 October 2014

PRELIMINARY PROGRAMME

Time	Sunday - 12 October	Monday - 13 October			Tuesday - 14 October 2014 (Host: Melvin Syce)			Wednesday 15 October (Host: Peter Peters)			Thursday - 16 October (Host: Peter Peters)			Friday - 17 October									
	Activity	Activity	Responsibility	Venue	Activity	Responsibility	Venue	Activity	Responsibility	Venue	Activity	Responsibility	Venue	Activity									
07:00 - 08:00	Delegates Registration in venue - Krigs Beach Suite	Breakfast	Hotel	Radisson Tabu Restaurant	Breakfast	Hotel	Radisson Tabu Restaurant	Breakfast	Hotel	Radisson Tabu Restaurant	Breakfast	Hotel	Radisson Tabu Restaurant	Breakfast									
08:00 - 08:30					Coffee, Late Registration		Foyer Bay Suite								Coffee, Late Registration		Foyer Bay Suite						
08:30 - 09:00		HEFMA Executive Committee Meeting	HEFMA President	Conference Venue Bay Suite 1 & 2	Free			P1 - Welcome Address	VC / DVC	Conference Venue Bay Suite 1 & 2	P10 - Crowdsourcing	Prof Maarten De Wit	Conference Venue Bay Suite 1 & 2	P15	Dr Jan Lapere	Conference Venue Bay Suite 1 & 2							
09:00 - 09:30					P2 - Key note speaker	Prof Steve Burgess	Morning Tea	Hotel	Foyer Bay Suite		P11 - Backlog Maintenance	TEFMA - Colin Reiter 2		Morning Tea	Hotel		Foyer Bay Suite	P16 ESKOM	HVAC systems	Morning Tea	Hotel	Foyer Bay Suite	
09:30 - 10:00					P3 - Tools to manage..	SF Van Der Linde		P4 - Sustainability	TEFMA - Colin Reiter 1		P12 - Benchmarking	Peter Byne			P13 - AUDE		Andrew Burgess	P17 - International Conferencing	Melvin Syce, Joe Manyaka, Mxolisi Dube.		P18 - Motivational Speaker	Jaqueline O'Bree	
10:00 - 10:30																							
10:30 - 11:00																							
11:00 - 11:30																							
11:30 - 12:00																							
12:00 - 12:30																							
12:30 - 13:00																							
13:00 - 13:30																							
13:30 - 14:00						P6 - Relevance of effective land use	Charmaine Keet	Conference Venue Bay Suite 1 & 2	Drive to - NMMU Campus Tour Business School (2 nd Ave)			HEFMA Annual General Meeting			Conference Venue Bay Suite 1 & 2								
14:00 - 14:30					P7 - Energy Saving	Brent Africa	Afternoon Tea			HEFMA Incoming Executive Meeting													
14:30 - 15:00																							
15:00 - 15:30																							
15:30 - 16:00						P8 - Case Study: Residence Locks	Dugald Barnard	Conference Venue Bay Suite 1 & 2	Drive to South Campus for Group Photo Session			HEFMA Incoming Executive Meeting			Conference Venue Bay Suite 1 & 2								
16:00 - 16:30									NMMU Campus Tour - Drive back to Hotel			HEFMA Incoming Executive Meeting											
16:30 - 17:00						P9 - TERISA	Hugo Du Plessis																
17:00 - 17:30			Prepare for evening event			Prepare for evening event			Prepare for evening event			Prepare for evening event											
17:30 - 18:00		Prepare for evening event			Prepare for evening event			Prepare for evening event			Prepare for evening event												
18:00 - 18:30		Bus departs from Hotel to function			Bus departs from Hotel to function			Bus departs from Hotel to function			Bus departs from Hotel to function												
18:30 - 19:00		Bus departs from Hotel to function			Bus departs from Hotel to function			Bus departs from Hotel to function			Bus departs from Hotel to function												
19:00 - 19:30	Welcoming Function for International Delegates Radisson Blu Hotel (By Invitation Only)	HEFMA Welcoming Function for ALL Delegates.	2014 HEFMA Conference Organising Committee	Athenaeum Gallery, Central.	Evening Social Function 1. Attire: Smart Casual	2014 HEFMA Conference Organising Committee	Bridge Street Brewery, South End. Supper: Menu	Evening Social Function 2. Attire: Smart Casual	2014 HEFMA Conference Organising Committee	The Coachman on the Bay. Supper: Menu	HEFMA Conference Closing and Gala Function. Attire: Jacket and tie. Programme to be table	Radisson Blu Hotel Supper: Menu	Conference Venue Bay Suite 1 & 2										
19:30 - 20:00																							
20:00 - 20:30																							
20:30 - 21:00																							
21:00 - 21:30																							
21:30 - 22:00		Bus departs back to Hotel			Bus departs back to Hotel			Bus departs back to Hotel			Bus departs back to Hotel												